



## SI TIMING CARD POLICY

# SI Timing Card Policy

Version 1.0

Policy applies from: 13<sup>th</sup> April 2026

## Purpose

The Club holds a stock of SI Timing cards for renting or lending out at its events to enable people to participate where SI Timing equipment is being used.

This document sets out the Club policy for renting or lending out its SI timing cards to participants at our events and club members, including conditions for reimbursement if SI Cards are lost by individuals.

## Scope

The policy covers SI Timing cards owned by the Club.

It does not cover SI Timing cards hired in by the club. Policy on SI timing cards hired in will be determined on a case by case basis by the Technology Lead.

## Principles

The Club holds a stock of SI Timing cards to enable people to participate in its events and activities where SI Timing systems are used.

In order to reduce barriers to participation the Club will make suitable SI Timing cards available to any registered participant free of charge. There is no need to be a member of the Club or British Orienteering to be eligible to borrow a Club SI Timing card.

The Club may opt to charge a rental fee for a SIAC contactless card where this is a user preference (not essential) and where there is availability of suitable alternatives. Rental fees will be informed by current market rates for the event in question.

Club members may borrow a Club SI Timing card for use at use at other events or training activities free of charge.

The Club reserves the right to charge a fee to cover the cost of replacing an SI Timing card in the event that it is lost.



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### Background

The Club owns a stock of C.100 SI series 5 timing cards with a capacity of 30 punches. Sport Ident have advised that they will cease supporting SI-5 series cards in the near future, albeit they have not stated a clear timescale or deadline for this (as at the date of this document).

Recently it was necessary to upgrade some of this stock so that the Club can offer SI Cards with sufficient capacity to support courses with more than 30 controls (in particular longer Urban events).

A mixture of SI series 9 cards [50 controls] and SIAC (contactless) cards [128 controls] have been purchased.

### Responsibilities

The Club's Technology Lead is responsible for managing and maintaining a suitable stock of SI Timing Cards to support the Clubs events and activities.

Purchases or write offs of SI Timing cards exceeding £250 must be approved by the Committee.

Event or Activity Organisers are responsible for ensuring suitable SI Timing cards are available at events to enable participation.

Planners are responsible for highlighting to the Organiser any courses that exceed 30 controls and therefore participants will need SI Timing cards with increased capacity.

Event or Activity Organisers are responsible for accounting for the return of all SI Timing Cards issued for use.

Any lending of SI Timing cards to Club members for use at other events or training activities will be recorded by the Technology Lead and they will be responsible for accounting for returns.

In the event that an SI Timing card is lost or severely damaged by a person borrowing or hiring, the Organiser and Technology Lead will be responsible for assessing the circumstances and deciding if a request to pay the cost of replacement should be made, or not.

The Technology Lead will be responsible for the allocation of suitable SI Timing cards to participants if this is being done in advance of the event.

The Technology Lead will be responsible for agreeing rental rates and replacement fees with other Clubs or organisations wishing to rent the Club's SI Timing cards.

The Club Treasurer will maintain insurance cover for the Club's active stock of SI Timing Cards. This will exclude any SI Timing cards that have been decommissioned.